

LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN

Safeguarding Children is everybody's responsibility

SERVICE DETAILS		
Name of the Service:	Sketchley School	
Name of Service Manager:	Christopher Campbell	
Safeguarding/Protection Lead: (<i>Designated Safeguarding Lead in education settings</i>)	Name:	Kate Ward
	Phone:	01455 890023
	Email:	kateward@AsprisCS.co.uk
Regional Safeguarding Lead	Name:	Tony Armstrong
	Email:	anthonyarmstrong@aspris.com
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Katie Dorrian, Director of Governance and Quality KatieDorrian@aspris.com	
PREVENT lead for Aspris:	Katie Dorrian, Director of Governance and Quality 07518295368 KatieDorrian@aspris.com	
Local Authority PREVENT Lead:	Sam Slack Prevent.EastMidlands@service.education.gov.uk	
SAFEGUARDING PARTNERS DETAILS		
Local authority that the service is located in:	Leicestershire	
Local Safeguarding Children Partnership: (or regional equivalent)	Leicestershire Childrens Safeguarding Board First Response Referral Desk:- 0116 3050005 Advice Line for Professionals: - 0116 305 5500	
Contact details for the LADO:	Name:	Kim Taylor /Kundai Muvingi
	Phone:	0116 305 4141
	Email:	CFS-LADO@leics.gov.uk
Designated contact at Local Authority Safeguarding Children Team:	Name:	Charlotte Davis
	Phone:	0116 305 6314
	Email:	Charlotte.davis@leics.gov.uk
Designated contact at Police:	Name:	Referral Desk
	Phone:	0116 2485 500 or 101
Out of Hours contact at our Local Authority:	Name:	First Response Children's Duty 24/7
	Phone:	0116 3050005
	Email:	inclusionpupilsupport@leics.gov.uk
Contact for Local Authority training:	Phone:	0116 305 6314
	Email:	safeguarding.education@leics.gov.uk
Designated contact at Clinical Commissioning Group:	Name:	Safeguarding Team
	Phone:	0116 258 1433
	Email:	Leicestershireccg.safeguardingllr@nhs.net
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES		
Where is the policy AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales, AOP06.1 Child Protection Scotland and AOP06A Safeguarding Children in Residential Care located:	Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06.1 or AOP06B	
Where is the Local Area Safeguarding Information located? (Procedures, Handbook etc.)	Staffroom Board	
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:		

You should ensure the immediate safety of all individuals.

You should notify:

Kate Ward, in their absence please contact Chris Campbell, Megan Elliott, Hannah Slimm, Laura Tait, Wayne Harrison or Deborah Abbott.

You should complete an electronic Incident Report (MIS Engage) and inform a DSL or DDSL. If you do not have access to MIS Engage complete a Cause for Children's Welfare Form and hand to the DSL or DDSL (forms in office)

You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found on the Safeguarding notice board in reception at site.

Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team by submitting a Multi Agency referral Form to the appropriate Local Authority – Leicestershire is home authority Multi-Agency Referral Form for Early Help and Social Care services (MARF) | Leicestershire County Council Professional Services Portal

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead Katie Dorrian - KatieDorrian@aspris.com (Executive Lead) or Anthony Armstrong anthonyarmstrong@aspris.com (regional)