

## LOCAL ARRANGEMENTS FOR SAFEGUARDING ADULTS AT RISK

Safeguarding Adults is everybody's business

SERVICE DETAILS	
Name of the service:	Roehampton Gate School
Name of Service/ Service Manager:	Keziah Raphael
Safeguarding/Protection Lead: (Deputies to be listed in last section)	Name: Anzhela Popova Phone: 0208 392 4410 ext 5012 Email: <a href="mailto:anzhelapopova@aspriscs.co.uk">anzhelapopova@aspriscs.co.uk</a>
Regional Safeguarding Lead:	Name: Anthony Armstrong Email: <a href="mailto:anthonyarmstrong@aspris.com">anthonyarmstrong@aspris.com</a>
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	<a href="#">Katie Dorrian, Director of Governance and Quality</a> <a href="mailto:KatieDorrian@aspris.com">KatieDorrian@aspris.com</a>
PREVENT lead for the Group:	<a href="#">Katie Dorrian, Director of Governance and Quality</a> 07518295368 <a href="mailto:KatieDorrian@aspris.com">KatieDorrian@aspris.com</a>
Local Authority PREVENT Lead:	The initial point of contact (IPOC) team - 0208 871 7707 ACCESS TEAM
LOCAL AUTHORITY DETAILS	
Name of host local authority:	Wandsworth
Local Adult Safeguarding Board	Richmond & Wandsworth Council SAB
Our contact at our Local Authority:	Name: Anita Gibson / Interim LADO - Alice Peating Phone: 07974586461 Email: <a href="mailto:LADO@wandsworth.gov.uk">LADO@wandsworth.gov.uk</a> / <a href="mailto:alice.peatling@richmondandwandsworth.gov.uk">alice.peatling@richmondandwandsworth.gov.uk</a>
Out of Hours contact at our Local Authority:	Name: ACCESS TEAM Phone: 0208 871 7707 Email: <a href="mailto:access.team@wandsworth.gov.uk">access.team@wandsworth.gov.uk</a>
Contact for training at our Local Authority	Name: SAB Phone: 0208 891 7971 Email: <a href="mailto:adultsocialservices@richmond.gov.uk">adultsocialservices@richmond.gov.uk</a>
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES	
Where is the policy <b>AOP08 Safeguarding Adults and AOP08A Safeguarding Adults – Wales and AOP08.3 Adult Support and Protection (Scotland)</b> located:	Aspris Hub/ Policies and Forms/ Operational/ Operational Policies/ AOP08 or AOP08A or AOP08.3
Where is the <b>Local Area Safeguarding Information</b> (Procedures, Handbook etc.) located:	C:\Users\Aspris Children's Services\Roehampton Gate School Corporate - Shared\Shared\2024-2025 shared folder\Safeguarding documents Handbook Hub safeguarding notice board- located in the staff room
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:	
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify:            Anzhela Popova DSL : <a href="mailto:anzhelapopova@aspriscs.co.uk">anzhelapopova@aspriscs.co.uk</a>            Keziah Raphael DSL: <a href="mailto:keziahraphael@aspriscs.co.uk">keziahraphael@aspriscs.co.uk</a>            Robert Walker DDSL : <a href="mailto:robertwalker@aspriscs.co.uk">robertwalker@aspriscs.co.uk</a>            Lucia Apicella DDSL : <a href="mailto:luciaapicella@aspriscs.co.uk">luciaapicella@aspriscs.co.uk</a>            Judith Piggins DDSL: <a href="mailto:judithpiggins@aspriscs.co.uk">judithpiggins@aspriscs.co.uk</a></p> <p>You should complete an Electronic Incident Report (Electronic Reporting System)</p> <ul style="list-style-type: none"> <li>• Complete cause of concern form</li> <li>• Upload on ENGAGE</li> </ul>	

### Operational

You should follow the Procedures for referral that have been agreed with the Local Safeguarding Adults Team which can be found here:

- ***Aspris Children's Services|Roehampton Gate School Corporate - Shared|Shared|2024-2025 shared folder|Safeguarding documents***

Follow the criteria and paperwork for referral as approved by your Local Safeguarding Adults Team. This can be accessed.

- ***Aspris Children's Services|Roehampton Gate School Corporate - Shared|Shared|2024-2025 shared folder|Safeguarding documents***

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead