

LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN

Safeguarding Children is everybody's responsibility

SERVICE DETAILS		
Name of the Service:	Roehampton Gate School	
Name of Service Manager:	Keziah Raphael	
Safeguarding/Protection Lead: (<i>Designated Safeguarding Lead in education settings</i>)	Name:	Anzhela Popova
	Phone:	0208 392 4410 ext 5012
	Email:	anzhelapopova@aspriscs.co.uk
Regional Safeguarding Lead	Name:	Anthony Armstrong
	Email:	anthonyarmstrong@aspris.com
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Katie Dorrian, Director of Governance and Quality KatieDorrian@aspris.com	
PREVENT lead for Aspris:	Katie Dorrian, Director of Governance and Quality 07518295368 KatieDorrian@aspris.com	
Local Authority PREVENT Lead:	The ACCESS TEAM 0208 871 7707	
SAFEGUARDING PARTNERS DETAILS		
Local authority that the service is located in:	Wandsworth	
Local Safeguarding Children Partnership: (or regional equivalent)	Wandsworth	
Contact details for the LADO:	Name:	Anita Gibson / Interim LADO - Alice Peating
	Phone:	Anita – 07974586461
	Email:	LADO@wandsworth.gov.uk alice.peatling@richmondandwandsworth.gov.uk
Designated contact at Local Authority Safeguarding Children Team:	Name:	Sophie Allen
	Phone:	07866956554
	Email:	Sophie.allen@richmondandwandsworth.gov.uk
Designated contact at Police:	Name:	Metropolitan Police
	Phone:	999 for emergency / 101 for reporting
	Email:	n/a
Out of Hours contact at our Local Authority:	Name:	MASH
	Phone:	0208 871 6000
	Email:	mash@wandsworth.gov.uk
Contact for Local Authority training:	Name:	Phil Smith
	Phone:	0208 891 7971 / 0208 744 2442 (out of hours)
	Email:	Psmith2@wandsworthccg.nhs.uk
Designated contact at Clinical Commissioning Group:	Name:	
	Phone:	0208 971 5176
	Email:	wandsworthccg@wandsworthccg.nhs.uk
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES		
Where is the policy AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales, AOP06.1 Child Protection Scotland and AOP06A Safeguarding Children in Residential Care located:	Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06.1 or AOP06B	
Where is the Local Area Safeguarding Information located? (Procedures, Handbook etc.)	Handbook Aspris Children's Services\Roehampton Gate School Corporate - Shared\Shared\2024-2025 shared folder\Safeguarding documents Aspris HUB Safeguarding Notice Board- located in the staff room	
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:		

You should ensure the immediate safety of all individuals.

You should notify:

(List the people that colleagues should notify, and who to notify if the Safeguarding Lead, or Service Manager are not available)

Anzhela Popova DSL: anzhelapopova@aspriscs.co.uk

Keziah Raphael DSL: keziahraphael@aspriscs.co.uk

Lucia Apicella DDSL: luciaapicella@aspriscs.co.uk

Robert Walker DDSL: robertwalker@aspriscs.co.uk

Judith Piggins DDSL – judithpiggins@aspriscs.co.uk

You should complete an electronic Incident Report (Electronic Reporting System)

(If you have any other paperwork appropriate to your service regarding incident reporting, actions or any other information, list them here)

- **On engage**

You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found here:

(insert the procedure or flowchart here, include any different processes for CSE if applicable)

- **Aspris Children's Services | Roehampton Gate School Corporate - Shared | Shared | 2024-2025 shared folder | Safeguarding documents**

Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team. This can be accessed:

- **Aspris Children's Services | Roehampton Gate School Corporate - Shared | Shared | 2024-2025 shared folder | Safeguarding documents**

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead