

LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN

Safeguarding Children is everybody's responsibility

SERVICE DETAILS		
Name of the Service:	Aspris Woodview School	
Name of Service Manager:	Nicola Craig	
Safeguarding/Protection Lead: (<i>Designated Safeguarding Lead in education settings</i>)	Name:	Nicola Craig
	Phone:	01689 283 130
	Email:	Nicolacraig@aspris.co.uk
Regional Safeguarding Lead	Name:	Phil Ringsell
	Email:	philiringsell@aspris.com
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Katie Dorrian, Director of Governance and Quality KatieDorrian@aspris.com	
PREVENT lead for Aspris:	Katie Dorrian, Director of Governance and Quality 07518295368 KatieDorrian@aspris.com	
Local Authority PREVENT Lead:	BSCP@Bromley.gov.uk	
SAFEGUARDING PARTNERS DETAILS		
Local authority that the service is located in:	Bromley	
Local Safeguarding Children Partnership: (or regional equivalent)	Bromley Safeguarding Children Partnership	
Contact details for the LADO:	Name:	Gemma Taylor
	Phone:	020 8461 7775
	Email:	LADO@bromley.gov.uk
Designated contact at Local Authority Safeguarding Children Team:	Name:	
	Phone:	020 8461 7373 / 020 8461 7379
	Email:	CandFhub@bromley.gov.uk
Designated contact at Police:	Name:	Joe Goodwin
	Phone:	07769426434
	Email:	Joe.godwin@met.police.uk
Out of Hours contact at our Local Authority:	Name:	
	Phone:	0300 303 8671
	Email:	
Contact for Local Authority training:	Name:	Libby Kember
	Phone:	020 8313 4665
	Email:	Libby.kember@bromley.gov.uk
Designated contact at Clinical Commissioning Group:	Name:	
	Phone:	0203 7708 848
	Email:	Broccg.bromley@nhs.net
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES		
Where is the policy AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales, AOP06.1 Child Protection Scotland and AOP06A Safeguarding Children in Residential Care located:	Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06.1 or AOP06B	
Where is the Local Area Safeguarding Information located? (Procedures, Handbook etc.)	Local Procedures File	
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:		
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify: Nicola Craig, Karen Humberstone, Angela Abbott,</p> <p>You should complete an electronic Incident Report (Electronic Reporting System)</p> <p>(If you have any other paperwork appropriate to your service regarding incident reporting, actions or any other information, list them here)</p> <p>You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found here:</p> <p>(insert the procedure or flowchart here, include any different processes for CSE if applicable)</p> <p>Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team. This can be accessed:</p> <p>(insert instructions for referral here, if no locally approved forms, use AOP: Form 17)</p> <p>If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead</p>		