

LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN
Safeguarding Children is everybody's responsibility

SERVICE DETAILS	
Name of the Service:	Fromefield Manor School
Name of Service Manager:	Gemma Drury
Safeguarding/Protection Lead: (<i>Designated Safeguarding Lead in education settings</i>)	Name: Gemma Drury Phone: 01373 456480 07518 296 384 Email: gemmadrury@aspriscs.co.uk
Regional Safeguarding Lead	Name: Rebecca McArthur Email: rebeccamcarthur@aspris.com
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Katie Dorrian, Safeguarding Lead 07518295368 KatieDorrian@aspris.com
PREVENT lead for Aspris:	Jenny Mason, Safeguarding Lead jennymasson@aspris.com
Local Authority PREVENT Lead:	To report a concern: Police Prevent Team 01278 647466 M – F 8am to 4pm Our of hours, call 101 channelsw@avonandsomerset.pnn.police.uk Advice, support and training enquiries: Public Health Specialist, Community Safety, Lucy Macready prevent@somerset.gov.uk For safeguarding support and advice: Customer contact 0300 123 2224 M – F 8.30am to 5.30pm All other PREVENT enquiries: prevent@somerset.gov.uk
SAFEGUARDING PARTNERS DETAILS	
Local authority that the service is located in:	Somerset
Local Safeguarding Children Partnership: (or regional equivalent)	Somerset Safeguarding Children's Partnership Children's Social Care 0300 123 2224 childrens@somerset.gov.uk
Contact details for the LADO:	Name: Anthony Goble Phone: 0300 123 2224 Email: sdinputters@somerset.gov.uk
Designated contact at Local Authority Safeguarding Children Team:	Name: Julian Wooster Phone: 0300 123 2224 Email: jwooster@someset.gov.uk
Designated contact at Police:	Name: Mike Prior, Avon and Somerset Police, or Gary Maule PCSO call: 101 Email:
Out of Hours contact at our Local Authority:	Name: Emergency Duty Team Phone: 0300 123 2327 Email:
Contact for Local Authority training:	Name: Kate Greenwood Phone: 01823 355975 Email: kgreenwood@somerset.gov.uk
Designated contact at Clinical Commissioning Group:	Name: Sandra Corry Phone: 01935 384000 Email: somccg@enquiries@nhs.net

INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES	
Where is the policy AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales and AOP06A Safeguarding Children in Residential Care located:	Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06B
Where is the Local Area Safeguarding Information located? (Procedures, Handbook etc.)	In online shared area, displayed in reception and staff room and Local Procedures folder in PPA room
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:	
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify: <i>(List the people that colleagues should notify, and who to notify if the Safeguarding Lead, or Service Manager are not available)</i> Gemma Drury (DSL), Nicola Horrell (DSL), Rebecca McArthur (DDSL)</p> <p>You should complete an electronic Incident Report (Electronic Reporting System) <i>(If you have any other paperwork appropriate to your service regarding incident reporting, actions or any other information, list them here)</i> All incidents must be recorded on MIS Engage</p> <p>You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found here: <i>(insert the procedure or flowchart here, include any different processes for CSE if applicable)</i></p> <ol style="list-style-type: none"> 1. Any allegation made against a colleague should be reported to DSL Gemma Drury. The only exception to this is if the allegation is made against the DSL or site lead, in which case the allegation should be reported to Regional Director Rebecca McArthur. 2. If a child has made an allegation against a colleague, you should follow Step 1 above. You should also complete an incident report on MIS Engage. Brief information to be added to this report only. The DSL will then create a confidential safeguarding log whereby further information will be recorded. 3. If you are unable to contact DSL Gemma Drury, you should contact Nicola Horrell (DSL) or the DDSL Rebecca McArthur. You can also use the Whistleblowing procedure (see notices in staff areas). 4. For advice you can contact the Multi-Agency Safeguarding Hub on 0300 123 2224 or childrens@somerset.gov.uk <p>Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team. This can be accessed on the website of each individual Local Authority under Children's Social Care / Safeguarding. Follow the criteria and paperwork for a referral as approved by your local Safeguarding Children Team.</p> <p>If you are unable to contact the DSL for your service, you should contact your Regional Director or</p> <p>Nicola Horrell, Pastoral Lead 01373 456480</p>	