

## LOCAL ARRANGEMENTS FOR SAFEGUARDING ADULTS AT RISK

**Safeguarding Adults is everybody's business**

SERVICE DETAILS	
Name of the service:	Rugeley School
Name of Service/ Service Manager:	Lisa Price - Headteacher
Safeguarding/Protection Lead: <i>(Deputies to be listed in last section)</i>	Name: Lisa Price Phone: 01889 504400 Email: <a href="mailto:lisaprice@aspris.co.uk">lisaprice@aspris.co.uk</a>
Regional Safeguarding Lead:	Name: Tony Armstrong Email: <a href="mailto:AnthonyArmstrong@aspris.com">AnthonyArmstrong@aspris.com</a>
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	<a href="#">Jane Stone</a> Director of Risk and Governance <a href="mailto:JaneStone@aspris.com">JaneStone@aspris.com</a>
PREVENT lead for the Group:	<a href="#">Katie Dorrian</a> , Safeguarding Lead 07518295368 <a href="mailto:KatieDorrian@aspris.com">KatieDorrian@aspris.com</a>
Local Authority PREVENT Lead:	<a href="mailto:Mark.harden@staffordshire.pnn.police.uk">Mark.harden@staffordshire.pnn.police.uk</a> <a href="mailto:prevent@staffordshire.police.uk">prevent@staffordshire.police.uk</a>
LOCAL AUTHORITY DETAILS	
Name of host local authority:	Staffordshire
Local Adult Safeguarding Board	Staffordshire and Stoke-on-Trent Adult Safeguarding Partnership Board
Our contact at our Local Authority:	Name: Local Authority Designated Officer Phone: 0345 604 2719 Email: <a href="mailto:SSASPB.admin@staffordshire.gov.uk">SSASPB.admin@staffordshire.gov.uk</a>
Out of Hours contact at our Local Authority:	Name: Local Authority Designated Officer Phone: 0345 604 2886 Email: <a href="mailto:SSASPB.admin@staffordshire.gov.uk">SSASPB.admin@staffordshire.gov.uk</a>
Contact for training at our Local Authority	Name: Sandra Cawley Phone: 01785 277394 Email: <a href="mailto:sscb.training@staffordshire.gov.uk">sscb.training@staffordshire.gov.uk</a>
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES	
Where is the policy <b>AOP08 Safeguarding Adults and AOP08A Safeguarding Adults - Wales</b> located:	Aspris Hub/ Policies and Forms/ Operational/ Operational Policies/ AOP08 or AOP08A
Where is the <b>Local Area Safeguarding Information</b> (Procedures, Handbook etc.) located:	Staffroom Noticeboard
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:	
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify: <b>Lisa Price, in their absence please contact Emma Kimberley, Richard Caulton or Jessica Hartley</b></p> <p>You should complete an electronic Incident Report (Electronic Reporting System) and a Cause for Childrens Welfare Form and hand to the DSL or DDSL (forms on safeguarding board in staffroom).</p> <p>You should follow the Procedures for referral that have been agreed with the Local Safeguarding Adults Team which can be found here: Safeguarding Board in the staffroom.</p> <p>Follow the criteria and paperwork for referral as approved by your Local Safeguarding Adults Team. This can be accessed. Safeguarding Board in the staffroom.</p> <p>If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead Kath Bridon – <a href="mailto:AnthonyArmstrong@aspris.com">AnthonyArmstrong@aspris.com</a> (regional) or Jane Stone Director of Risk and Governance – <a href="mailto:JaneStone@aspris.com">JaneStone@aspris.com</a> (Executive Lead)</p>	