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# Woodview School

## Careers Local Procedure

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# Careers Procedure

It is paramount that all young people at Woodview School throughout all stages of their experience and development have access to accurate, impartial and objective careers advice to inform choices about their future.

Woodview School believes that Information Advice and Guidance must:

- Empower young people to plan and manage their future pathways
- Respond to the needs of the learner
- Provide appropriate and practical information and advice
- Raise aspirations
- Actively promote equality of opportunity and challenge stereotypes
- Help young people progress
- Provide effective LMI (Labour Market Information) to aid decisions

## Aim of Woodview School Careers Programme

Effective Independent Careers Advice will provide opportunities for young people to:

- Investigate and implement career and post 16 plans
- Experience the working world through work experience and work placements (where appropriate) ensuring that they are individualised to the students
- Have the skills, knowledge and attitude to make well-informed, realistic decisions as appropriate for their needs.
- Attend vocational college courses (where appropriate).
- Understand how educational achievements are linked to maximising their potential future choices and placements.

Throughout the provision of suitable and varied activities, Woodview School will:

- Encourage the best possible progress and the highest attainment for all of our students
- Enable students to make connections across different areas of learning and how this will impact them in the future
- Help students to think and work creatively to solve career-related problems
- Develop students' capacity to learn and work independently
- Enable pupils to acquire and develop a broad range of transferable skills, knowledge and understanding to equip them for post 16 and the working world
- Give updated IAG on further educational facilities, work experience opportunities and Labour Market information to parents.
- Facilitate 1:1 IAG Meetings from an Independent CIAG provided by Beacon East.

## Careers Lead

- The Careers Lead will ensure that:
- The Guidance is followed in line with the annual audit using the Gatsby Benchmark and Compass tool
- Students have access to careers learning appropriate to their level and understanding from Year 9 onwards

- Students have access to individual, impartial careers guidance in year 9, 10 and 11.
- All careers resources are kept up to date and relevant
- All students have encounters with a variety of employers and businesses
- All year 11 students have a successful transition to their new placements through visits and meetings with appropriate staff.

Primary	Year 7	Year 8	Year 9	Year 10	Year 11
Independent Life Skills e.g. money handling					
Recognition of careers in curriculum lessons					
Enterprise Day					
			Timetabled Careers Lessons		
			Independent Careers Advice		
			College Visits		
			Transitional EHCP Reviews		
			Independent Travel Training		
				Vocational Option Subjects	
					Work Experience
					Transitional College Visits

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