
POLICY TITLE Infection Prevention & Control Arrangements

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Applies to: All Services

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Outcome: This policy aims to ensure:

- that the health of Young Persons, colleagues and visitors is effectively protected from the spread of infection by implementing prevention and control measures in every service.

Cross Reference: AIPC policies

EQUALITY AND DIVERSITY STATEMENT

Aspris Group is committed to the fair treatment of all in line with the Equality Act 2010. An equality impact assessment has been completed on this policy to ensure that it can be implemented consistently regardless of any protected characteristics and all will be treated with dignity and respect.

This policy covers all parts of Aspris Services – The Care and Education Divisions; Central services and our Fostering service. For the Fostering service and the 2 operational divisions, there are local procedures that relate to some of these policies, where necessary.

To ensure that this policy is relevant and up to date, comments and suggestions for additions or amendments are sought from users of this document. To contribute towards the process of review, email AsprisGovernanceHelpdesk@Aspris.com

INFECTION PREVENTION & CONTROL ARRANGEMENTS

1 INTRODUCTION

- 1.1 The Aspris Group has a responsibility for effectively protecting the health of Young Persons, colleagues and visitors from the spread of infection by implementing effective prevention and control measures in every service.
- 1.2 The Head Teacher or Registered Manager is responsible for ensuring that the service works within the AIPC policies of the organisation, and that of their Local Public Health services
- 1.3 The standards expected across all the divisions of Aspris Group are detailed in the groupwide AIPC policies. These policies and procedures identify the particular requirements and thresholds in terms of infection prevention and control, and where differences in arrangements are required to take into account the differing nature of the Young Persons, the colleague group, and the type of service offered, the policies make this distinction.

2 RESPONSIBILITIES

- 2.1 The Group CEO has overall responsibility for infection prevention and control arrangements across the Group, delegating that responsibility to the Group Director of Governance and Risk.
- 2.2 Head Teachers and Registered Managers are responsible for implementing the AIPC policies on their service. In central services this is the Departmental Head. This responsibility includes the need to ensure a clean environment and for infection prevention and control to form an integral part of service planning and development, including induction, ongoing training, audit and surveillance.
- 2.3 All colleagues employed by Aspris Group are responsible for knowing, understanding and maintaining the principles and practices of high standards of infection prevention and control and environmental hygiene within their respective service areas. Colleagues should also adhere to the systems in place to ensure that the surveillance and reporting of communicable disease and infection is in place.
- 2.4 There are systems in place to ensure that all colleagues receive relevant training in basic hygiene and the management of infection prevention and control. It is the responsibility of divisional management teams to support site managers to ensure that there is compliance with these training requirements.

3 INFECTION CONTROL ALERT

This is a very brief alerting form on the electronic reporting system to ensure that Infection Control issues are promptly recorded and actioned. It will also ensure that you have a clear brief log of infection control events at your site.

On any occasion when there is an infection control issue please complete this brief alert first, and as quickly as possible. You can then go back later and complete the more detailed incident form where required in accordance with the Incident Reporting policy.

4 REFERENCES

- 4.1 Control of Substances Hazardous to Health Regulations 2002
Health and Safety at Work etc. Act 1974
Public Health etc. (Scotland) Act 2008
The Health Protection (Notification) Regulations 2010
The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013
DH (2015) Health and Social Care Act 2008: Code of Practice on the prevention and control of infections and related guidance
DH (2013) Prevention and Control of Infection in Care Homes: An information resource

**Children's Services
Infection Prevention & Control**

DH (2013) Immunisation against Infectious Disease: The Green Book
Regulated Services (Service Providers and Responsible Individuals) (Wales) (Amendment)
Regulations 2019
Scottish Government (2018) Health and Social Care Standards: My support, my life

Appendix 1

INFECTION PREVENTION AND CONTROL MEETING TERMS OF REFERENCE – as part of the Group Health and Safety Committee

1. **INTRODUCTION** - The Group Infection Prevention and Control Meeting operates within the context of the overall Aspris Governance Structures within the Health and Safety Committee

AIMS - The AIPC element has been established to have effective oversight of infection prevention and control matters for the Group. The meeting's aims are;

- (a) To share and develop good practices for infection prevention and control across the Group to provide consistency and maintain high standards.
- (b) To ensure systems, processes and behaviours are in place in order to foster a safe culture in relation to infection prevention and control.
- (c) To review each division in relation to key infection control risks including any notifications to the Health Protection Agency and track themes and trends from infection control incidents and take appropriate mitigating action.
- (d) To scrutinise serious incidents that meet the criteria for reporting to the Executive Team and ensure due process has been followed.
- (e) To share learning in relation to infection control incidents across the whole Group.
- (f) To have oversight of infection control training across the Group and ensure consistency of training.
- (g) To have overview of compliance issues with external regulators relating to infection control across the Group.
- (h) To contribute to the Aspris Group Infection Control Policies and ensure they are implemented at site level.

2. **MEETINGS** - The Meeting convenes quarterly face to face. Within the Group Health and Safety Committee, with a distinct section of the meeting dedicated to AIPC Minutes are issued to all members following each meeting