

LOCAL ARRANGEMENTS FOR SAFEGUARDING ADULTS AT RISK
Safeguarding Adults is everybody's business

SITE DETAILS	
Name of the site:	North Hill House
Name of Site/ Service Manager:	Michael Pearce, Head Teacher
Safeguarding/Protection Lead: <i>(Deputies to be listed in last section)</i>	Name: Carly Brown Phone: 07754363870 Email: CarlyBrown@aspris.co.uk
Regional Safeguarding Lead:	Name: Nancy O'Regan Email: NancyORegan@aspris.com
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Katie Dorrian, Safeguarding Lead 07518295368 KatieDorrian@aspris.com
PREVENT lead for the Group:	Katie Dorrian, Safeguarding Lead 07518295368 KatieDorrian@aspris.com
Local Authority PREVENT Lead:	To report a concern: Police Prevent Team Phone 01278 647466 – Monday to Friday, 8am to 4pm. For out of hours advice, phone 101 Email channelsw@avonandsomerset.pnn.police.uk For advice, support and training enquiries: Public Health Specialist – Community Safety, Lucy Macready Phone 07887 955 440 Email LMacready@somerset.gov.uk For safeguarding support and advice: Customer Contact Phone 0300 123 2224 – Monday to Friday, 8.30am to 5.30pm All other Prevent questions Email Prevent@somerset.gov.uk
LOCAL AUTHORITY DETAILS	
Name of host local authority:	Somerset
Local Adult Safeguarding Board	SSAB – Somerset Safeguarding Adults Board
Our contact at our Local Authority:	Name: Adult Social Care Phone: 0300 123 2224 Email: adults@somerset.gov.uk
Out of Hours contact at our Local Authority:	Name: Adult Social Care & Mental Health (out of hours) Phone: 01823 368 244. Email: adults@somerset.gov.uk
Contact for training at our Local Authority	Name: SSCP Training Phone: 01823 355975 Email: sscptraining@somerset.gov.uk
INFORMATION THAT MUST BE AVAILABLE TO STAFF	
Where is the policy AOP08 Safeguarding Adults located:	Aspris HUB/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP08
Where is the Local Area Safeguarding Information (Procedures, Handbook etc.) located:	Shared drive & Safeguarding File, DSL Office
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:	
You should ensure the immediate safety of all individuals.	
You should notify: <i>(List the people that staff should notify including the Deputy Safeguarding Leads for the site, and who to notify if the Safeguarding leads and site leader are not available)</i>	

**Children's Services
Operational**

Carly Brown, DSL
Chris Fleming, DDSL
Sam Carey, DDSL
Leigh Murray, DDSL (Post-16)
Michael Pearce, Head Teacher
Nancy O'Regan, Operations Director

You should complete an electronic Incident Report (MIS Engage)

(If you have any other paperwork appropriate to your site regarding incident reporting, actions or any other information, list them here)

All incidents must be recorded on MIS Engage, and the safeguarding team alerted.

You should follow the Procedures for referral that have been agreed with the Local Safeguarding Adults Team which can be found here: *(or insert the procedure or flowchart here)*

NHH Corporate - Depts\Shared\LOCAL PROCEDURES PDF\SAFEGUARDING\POLICIES & PROCEDURES

Follow the criteria and paperwork for referral as approved by your Local Safeguarding Adults Team. This can be accessed. *(insert instructions for referral here, if no locally approved forms, use AOP Form: 17)*

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or:

Michael Pearce, Head Teacher, 01373 466222