

LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN
Safeguarding Children is everybody's responsibility

SERVICE DETAILS	
Name of the Service:	North Hill House School
Name of Service Manager:	Michael Pearce, Head Teacher
Safeguarding/Protection Lead: (<i>Designated Safeguarding Lead in education settings</i>)	Name: Carly Brown Phone: 07747757857 Email: carlybrown@aspriscs.co.uk
Regional Safeguarding Lead	Name: Rebecca McArthur Email: RebeccaMcArthur@Aspriscs.co.uk
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Jane Stone Director of Risk and Governance JaneStone@aspris.com
PREVENT lead for Aspris:	Katie Dorrian, Safeguarding Lead 07518295368 KatieDorrian@aspris.com
Local Authority PREVENT Lead:	To report a concern: Police Prevent Team Phone 01278 647466 – Monday to Friday, 8am to 4pm. For out of hours advice, phone 101 Email channelsw@avonandsomerset.pnn.police.uk For advice, support and training enquiries: Local Authority Prevent Lead, Lucy Macready Email prevent@somerset.gov.uk Note your email: For Lucy Macready, Prevent Lead For safeguarding support and advice: Customer Contact Phone 0300 123 2224 – Monday to Friday, 8.30am to 5.30pm All other Prevent questions Email Prevent@somerset.gov.uk
SAFEGUARDING PARTNERS DETAILS	
Local authority that the service is located in:	Somerset
Local Safeguarding Children Partnership: (or regional equivalent)	Somerset Safeguarding children's partnership Children's Social Care on 0300 123 2224 by email at childrens@somerset.gov.uk
Contact details for the LADO:	Name: Anthony Goble Phone: 0300 123 2224 Email: sdinputters@somerset.gov.uk
Designated contact at Local Authority Safeguarding Children Team:	Name: Katherine Hollinghurst, Education Safeguarding Lead Phone: 01823 355272 Email: Educationsafeguardinglead@somerset.gov.uk
Designated contact at Police:	Name: Mike Prior, Avon and Somerset Police or (Gary Maule PCSO) Phone: 101
Out of Hours contact at our Local Authority:	Name: Emergency Duty Team Phone: 0300 123 2327
Contact for Local Authority training:	Name: SSCP Phone: 01823 355975 Email: SSCPTraining@somerset.gov.uk
Designated contact at Clinical Commissioning Group:	Name: N/A Phone: 01935 384000 Email: somicb.enquiries@nhs.net

INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES

Where is the policy AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales and AOP06A Safeguarding Children in Residential Care located:	Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06B
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Where is the Local Area Safeguarding Information located? (Procedures, Handbook etc.)	LOCAL PROCEDURES - OneDrive (sharepoint.com)
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ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:

You should ensure the immediate safety of all individuals.

You should notify:
(List the people that colleagues should notify, and who to notify if the Safeguarding Lead, or Service Manager are not available)
Carly Brown (DSL), Michael Pearce (DDSL), Leigh Murray (DDSL), Sam Carey (DDSL) or Matt Davis (DDSL).

You should complete an electronic Incident Report (Electronic Reporting System)
(If you have any other paperwork appropriate to your service regarding incident reporting, actions or any other information, list them here)
All incidents must be recorded on MIS Engage.

You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found here:

(insert the procedure or flowchart here, include any different processes for CSE if applicable)

1. Any allegation has been made against a colleague this should be reported to DSL, Carly Brown and Michael Pearce. The only exception to this is if the allegation is against the DSL or site lead in which case the allegation should be reported to Rebecca McArthur.
2. If a child has made an allegation against a colleague, you should follow step 1. You can also complete an electronic incident report on MIS Engage, clicking the allegations category. Brief information to be added in this report only. The DSL will then create a confidential safeguarding log whereby further information will be recorded.
3. If you are unable to contact Carly Brown, DSL, you should contact Michael Pearce, or another DDSL. You can also use the Whistleblowing procedure (see notice boards).
4. For advice, you can contact the Multi-Agency Safeguarding Hub on 0300 123 2224 or childrens@somerset.gov.uk

Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team. This can be accessed:

(insert instructions for referral here, if no locally approved forms, use AOP: Form 17)

Refer to individual local authority websites.

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or:

Michael Pearce, Head Teacher – 01373 466222.