

**LOCAL ARRANGEMENTS FOR SAFEGUARDING ADULTS AT RISK**  
**Safeguarding Adults is everybody's business**

<b>SITE DETAILS</b>	
Name of the site:	Telford School
Name of Site/ Service Manager:	Clare Davis
Safeguarding/Protection Lead: <i>(Deputies to be listed in last section)</i>	Name: Clare Davis Phone: 01952 433637 Email: claredavis@aspriscs.co.uk
Regional Safeguarding Lead:	Name: Claire Imber Email: claireimber@aspris.com
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Katie Dorrian, Safeguarding Lead 07518295368 <a href="mailto:KatieDorrian@aspris.com">KatieDorrian@aspris.com</a>
PREVENT lead for the Group:	Katie Dorrian, Safeguarding Lead 07518295368 <a href="mailto:KatieDorrian@aspris.com">KatieDorrian@aspris.com</a>
Local Authority PREVENT Lead:	Jas Bedesha
<b>LOCAL AUTHORITY DETAILS</b>	
Name of host local authority:	Telford and Wrekin
Local Adult Safeguarding Board	Telford and Wrekin SAB
Our contact at our Local Authority:	Name: Family Connect Phone: 01952 385385 Email:
Out of Hours contact at our Local Authority:	Name: Family Connect Phone: 01952 676500 Email:
Contact for training at our Local Authority	Name: Phone: Email: <a href="mailto:partnerships@telford.gov.uk">partnerships@telford.gov.uk</a>
<b>INFORMATION THAT MUST BE AVAILABLE TO STAFF</b>	
Where is the policy <b>AOP08 Safeguarding Adults</b> located:	Aspris Hub/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP08
Where is the <b>Local Area Safeguarding Information</b> (Procedures, Handbook etc.) located:	Telford and Wrekin Safeguarding Partnership ( <a href="http://telfordsafeguardingpartnership.org.uk">telfordsafeguardingpartnership.org.uk</a> )
<b>ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:</b>	
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify: <i>(Clare Davis, DSL, Laura Williams, (DDSL), Kate Fulton (DDSL), Claire Imber (Regional Lead)</i></p> <p>You should complete an electronic Incident Report (MIS Engage) <i>(If you have any other paperwork appropriate to your site regarding incident reporting, actions or any other information, list them here)</i></p> <p>You should follow the Procedures for referral that have been agreed with the Local Safeguarding Adults Team which can be found here:</p> <p>Follow the criteria and paperwork for referral as approved by your Local Safeguarding Adults Team. This can be accessed here: <a href="#">How to report abuse - Adult safeguarding - Telford &amp; Wrekin Council</a> <b>or speak to Clare Davis</b></p> <p>If you are unable to contact the DSL for your service, you should contact your Regional Lead or The Executive Lead</p>	