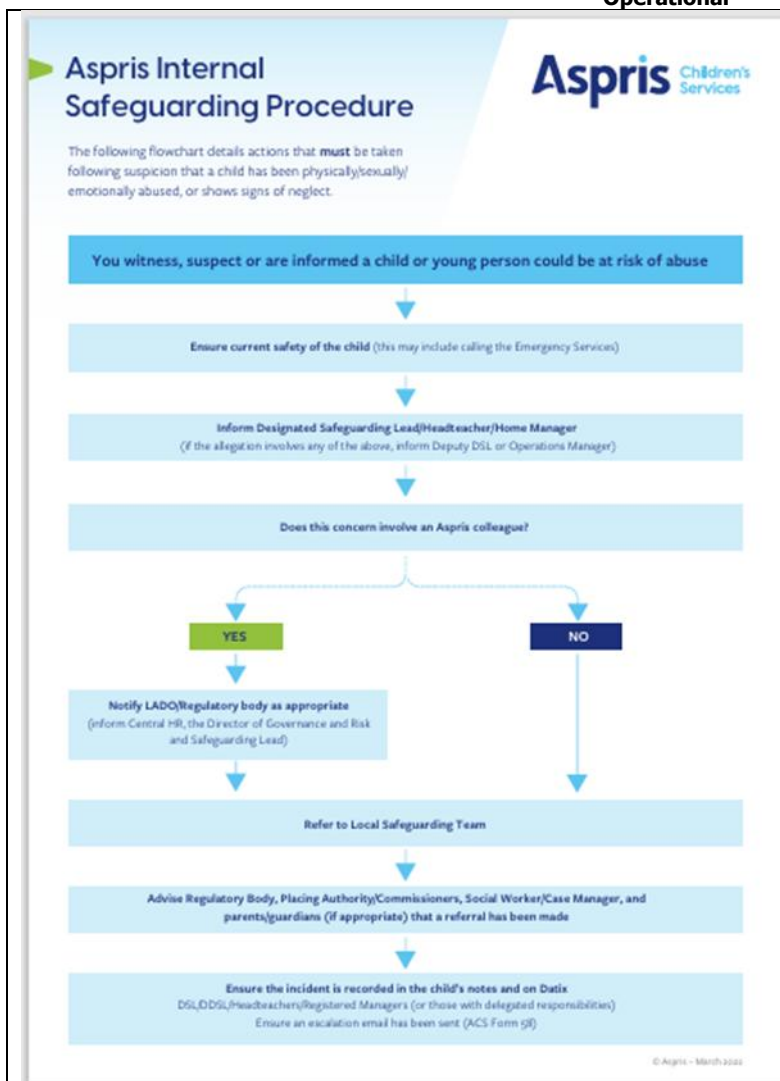


## LOCAL ARRANGEMENTS FOR SAFEGUARDING ADULTS AT RISK

**Safeguarding Adults is everybody's business**

SERVICE DETAILS	
Name of the service:	Progress School
Name of Service/ Service Manager:	Cara Vaughan
Safeguarding/Protection Lead: <i>(Deputies to be listed in last section)</i>	Name: Cara Vaughan Phone: 01772 334832 Email: caravaughan@aspris.co.uk
Regional Safeguarding Lead:	Name: Wendy Sparling Email: wendysparling@aspris.co.uk
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Jane Stone Director of Risk and Governance JaneStone@aspris.com
PREVENT lead for the Group:	Katie Dorrian, Safeguarding Lead 07518295368 KatieDorrian@aspris.com
Local Authority PREVENT Lead:	Colin.dassow@lancashire.pnn.police.uk 01772 209733
LOCAL AUTHORITY DETAILS	
Name of host local authority:	Lancashire
Local Adult Safeguarding Board	Lancashire
Our contact at our Local Authority:	Name: Tim Booth Phone: 01772530283 Email: tim.booth@lancashire.gov.uk
Out of Hours contact at our Local Authority:	Name: Out of Duty Officer Phone: 0300 1236722 Email:
Contact for training at our Local Authority	Name: Phone: 01772 530283 Email: lsb.cyp@lancs.gov.uk
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES	
Where is the policy <b>AOP08 Safeguarding Adults and AOP08A Safeguarding Adults - Wales</b> located:	Aspris Hub/ Policies and Forms/ Operational/ Operational Policies/ AOP08 or AOP08A
Where is the <b>Local Area Safeguarding Information</b> (Procedures, Handbook etc.) located:	Headteachers Office Staff Room
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:	
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify:  <b>Cara Vaughan</b>  <b>Phil Martins</b>  <b>Fran Hird</b>  <b>Andrew Swithinbank</b></p> <p>You should complete an Electronic Incident Report (Electronic Reporting System)  <b>Initial Safeguarding Concern Form (Staff Room)</b>  <b>Engage</b></p> <p>You should follow the Procedures for referral that have been agreed with the Local Safeguarding Adults Team which can be found here:</p>	



Follow the criteria and paperwork for referral as approved by your Local Safeguarding Adults Team. This can be accessed. **AOP Form: 17**

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead

**Wendy Sparling**  
**01257 220011**