

## LOCAL ARRANGEMENTS FOR SAFEGUARDING CHILDREN

**Safeguarding Children is everybody's responsibility**

SERVICE DETAILS		
Name of the Service:	Aspris Queenswood school	
Name of Service Manager:	Robert Coles - 07889115959	
Safeguarding/Protection Lead: ( <i>Designated Safeguarding Lead in education settings</i> )	Name:	Luke Johnston
	Phone:	07747 757867
	Email:	lukejohnston@aspriscs.co.uk
Regional Safeguarding Lead	Name:	Katie Dorrian, Safeguarding Lead
	Email:	<a href="mailto:KatieDorrian@aspris.com">KatieDorrian@aspris.com</a>
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	<a href="#">Jane Stone Director of Risk and Governance</a> <a href="mailto:JaneStone@aspris.com">JaneStone@aspris.com</a>	
PREVENT lead for Aspris:	Katie Dorrian, Safeguarding Lead 07518295368 <a href="mailto:KatieDorrian@aspris.com">KatieDorrian@aspris.com</a>	
Local Authority PREVENT Lead:	Neville Meredith , Three Counties Prevent Lead <a href="#">Prevent_referral_form.docx (live.com)</a>	
SAFEGUARDING PARTNERS DETAILS		
Local authority that the service is located in:	Herefordshire	
Local Safeguarding Children Partnership: (or regional equivalent)	West Midlands Safeguarding Children	
Contact details for the LADO:	Name:	Terry Pilliner
	Phone:	01432 261739 or 07792881859
	Email:	lado@herefordshire.gcsx.gov.uk
Designated contact at Local Authority Safeguarding Children Team:	Name:	MASH Team
	Phone:	01432 260800
	Email:	Anycomms Transfer
Designated contact at Police:	Name:	PCSO 40398
	Phone:	07817941145 /101/999
	Email:	Mick.ashby@westmercia.pnn.police.uk
Out of Hours contact at our Local Authority:	Name:	EDT for Hereford & Worcester
	Phone:	01905 768020
	Email:	perators@worcstelecare.org
Contact for Local Authority training:	Name:	Anne-Marie Kemp
	Phone:	01432 260858
	Email:	Anne-marie.kemp@herefordshire.gov.uk
Designated contact at Clinical Commissioning Group:	Name:	Rebecca Haywood-Tibbets
	Phone:	01432 383692
	Email:	Rebecca.haywood-tibbets@herefordshire.gov.uk
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES		
Where is the policy <b>AOP06 Safeguarding Children in Education, AOP06B Safeguarding Children in Education – Wales and AOP06A Safeguarding Children in Residential Care</b> located:	Aspris Intranet/ Policies and Forms/ Aspris/ Operational/ Operational Policies/ AOP06 or AOP06A or AOP06B	
Where is the <b>Local Area Safeguarding Information</b> located? (Procedures, Handbook etc.)	<b>School Reception Notice boards</b>	
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:		
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify:</p> <p>Robert Coles (HT) , Luke Johnston (DSL), Catherine Edwards (DSL), Kelly Mills (DDSL) &amp; Andrew Libby (DDSL)</p> <p>You should complete an electronic Incident Report (Electronic Reporting System)</p> <p><b>Staff are advised to raise any immediate concerns verbally and follow the advice given, all concerns raised should be inputted onto the MIS system</b></p> <p>You should follow the Procedures for referral that have been agreed with the local Safeguarding Children Team which can be found here:</p> <p><b>Please refer to school notice boards in reception</b></p> <p>Follow the criteria and paperwork for referral as approved by your local Safeguarding Children Team. This can be accessed: <b>Multi-Agency Referral: reporting concerns(MARF) (procedures.org.uk)</b></p> <p>If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead</p>		

