

LOCAL ARRANGEMENTS FOR SAFEGUARDING ADULTS AT RISK

Safeguarding Adults is everybody's business

SERVICE DETAILS	
Name of the service:	Roehampton Gate School
Name of Service/ Service Manager:	Keziah Raphael
Safeguarding/Protection Lead: <i>(Deputies to be listed in last section)</i>	Name: Anzhela Popova Phone: 0208 392 4410 ext 5012 Email: anzhelapopova@aspriscs.co.uk
Regional Safeguarding Lead:	Name: Anothony Armstrong Email: anthonyarmstrong@aspris.com
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Katie Dorrian, Safeguarding Lead 07518295368 KatieDorrian@aspris.com
PREVENT lead for the Group:	Katie Dorrian, Safeguarding Lead 07518295368 KatieDorrian@aspris.com
Local Authority PREVENT Lead:	The initial point of contact (IPOC) team - 0208 871 7707 ACCESS TEAM
LOCAL AUTHORITY DETAILS	
Name of host local authority:	Wandsworth Council
Local Adult Safeguarding Board	Richmond & Wandsworth Council SAB
Our contact at our Local Authority:	Name: Anita Gibson / Interim LADO - Alice Peating Phone: 07974586461 Email: LADO@wandsworth.gov.uk / alice.peatling@richmondandwandsworth.gov.uk
Out of Hours contact at our Local Authority:	Name: ACCESS TEAM Phone: 0208 871 7707 Email: access.team@wandsworth.gov.uk
Contact for training at our Local Authority	Name: SAB Phone: 0208 891 7971 Email: adultsocialservices@richmond.gov.uk
INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES	
Where is the policy AOP08 Safeguarding Adults and AOP08A Safeguarding Adults - Wales located:	Aspris Hub/ Policies and Forms/ Operational/ Operational Policies/ AOP08 or AOP08A Safeguarding Notice board – located in the staff room
Where is the Local Area Safeguarding Information (Procedures, Handbook etc.) located:	C:\Users\Aspris Children's Services\Roehampton Gate School Corporate - Shared\Shared\2024-2025 shared folder\Safeguarding documents Handbook Hub safeguarding notice board- located in the staff room
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:	
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify: Anzhela Popova DSL : anzhelapopova@aspriscs.co.uk Keziah Raphael DSL: keziahraphael@aspriscs.co.uk Robert Walker DDSL : robertwalker@aspriscs.co.uk Lucia Apicella DDSL : luciaapicella@aspriscs.co.uk</p> <p>You should complete an Electronic Incident Report (Electronic Reporting System)</p> <ul style="list-style-type: none"> Complete cause of concern form Upload on ENGAGE <p>You should follow the Procedures for referral that have been agreed with the Local Safeguarding Adults Team which can be found here: <i>Aspris Children's Services\Roehampton Gate School Corporate - Shared\Shared\2024-2025 shared folder\Safeguarding documents</i></p>	

**Children's Services
Operational**

Follow the criteria and paperwork for referral as approved by your Local Safeguarding Adults Team. This can be accessed. *Aspris Children's Services\Roehampton Gate School Corporate - Shared\Shared\2024-2025 shared folder\Safeguarding documents*

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead

Any concerns for staff please inform the Head Teacher