

LOCAL ARRANGEMENTS FOR SAFEGUARDING ADULTS AT RISK

Safeguarding Adults is everybody's business

SITE DETAILS	
Name of the site:	Hurworth House School
Name of Site/ Service Manager:	Claire Blackett
Safeguarding/Protection Lead: <i>(Deputies to be listed in last section)</i>	Name: Claire Blackett Phone: 01325 729080 Email: claireblackett@priorygroup.com
Regional Safeguarding Lead:	Name: Kerry Maynard Phone: 0771624182 Email: Kerrymaynard@priorygroup.com
Priory Group Executive Safeguarding Lead: (Also CSE lead for the Group)	Colin Quick (Interim Group Director of Nursing, Professional Development and Service Improvement) 07788 562402 colinquick@priorygroup.com
PREVENT lead for the Group:	David Watts (Director of Risk Management) 07801 216875 davidwatts@priorygroup.com
Local Authority PREVENT Lead:	Steven Smith Billy Crampsie Yasmin Stevenson T01913752555 Eprevent@durham.pnn.police.uk Youth referrals to go to Darlington C.A.P - childrensaccesspoint@darlington.gov.uk Adult referrals to HQSpecialbranch@durham.pnn.police.uk
LOCAL AUTHORITY DETAILS	
Name of host local authority:	Darlington
Local Adult Safeguarding Board	Darlington Safeguarding Partnership Business Unit, Room 208b, Town Hall, Feethams, Darlington, DL1 5QT
Our contact at our Local Authority:	Name: Joanna Conway Phone: 01325 406450 Email: Joanna.Conway@darlington.gov.uk
Out of Hours contact at our Local Authority:	Name: Emergency Duty Team First Point of Contact (Adult) Phone: 01325 406111 Email: ssact@darlington.gov.uk
Contact for training at our Local Authority	Name: Chris Ashford Phone: 01325 406252 Email: DSP.Training@darlington.gov.uk
INFORMATION THAT MUST BE AVAILABLE TO STAFF	
Where is the policy OP08 Safeguarding Adults located:	Priory Intranet - Safeguarding and Protection/Policies and Procedures/OP08
Where is the Local Area Safeguarding Information (Procedures, Handbook etc.) located:	Staffrooms and on department drive
ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:	
<p>You should ensure the immediate safety of all individuals.</p> <p>Hurworth House school is a 5-19 provision and therefore we support vulnerable adults. We adhere to safeguarding adults Policy and procedures working in partnership with Darlington Local Authority.</p> <p>For full information and guidance in relation to safeguarding of Adults in Hurworth House School please refer to the schools comprehensive Safeguarding Adults Policy, v13. The information noted in this local procedure is an aide memoire with reference specifically to our local authorities procedures</p> <p>Safeguarding is everyone's responsibility. We are required to comply with the Care Act 2014 in respect of managing allegations against employees (including volunteers) who work with adults with care and support needs</p>	

In the event of any concerns: You should notify without delay the DSL on site: Claire Blackett, Richard Juillerat.

If you cannot reach the DSL please contact Kerry Maynard Safeguarding governor via email: kerrymaynard@priorygroup.com

During the COVID-19 pandemic a DSL senior will be allocated to work on site. If due to illness this is not the case then staff should speak with the senior lead on site. For the period COVID-19 measures are in place, a DSL who has been trained will continue to be classed as a trained DSL even if they miss their refresher training.

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- Remote workers will make contact to discuss concerns with CYP. Partnership working from therapy teams and or social working teams will be actioned if appropriate.
- **Richard Juillerat** DSL will review any technological aspects that may require amending. In his absence our 'ithelpdesk@priorygroup.com' will provide guidance.

Site leads will work with you to agree actions, taking into consideration the issue disclosed and assessing against the Darlington Continuum of Need framework. Decisions will be made regarding the necessary actions required. These will be recorded on a local log and information shared in line with policy and procedural requirements. All decision making will be recorded on the schools safeguarding log and via the Datix reporting system.

Where an adult makes an allegation in relation to a member of staff, follow the steps above when listening to the concern. Notify without delay the DSL on site:
Claire Blackett, Richard Juillerat,

Where you have any concerns about these members of staff you should notify without delay our Chair of Governors Kerry Maynard who is contactable via email: kerrymaynard@priorygroup.com

If there are concerns that a 'person in a position of trust' who works with adults the school follows Darlington Safeguarding Adults processes which can be found at <https://www.darlington-safeguarding-partnership.co.uk> Concerns could emerge from the employee's home and personal life as well as within their work.

If you are concerned that an employee or a volunteer who works with children has abused a child (or adult) or may pose a risk to children (or adults) the allegations must be referred to the Designated Officer (DO-formerly known as Local Authority Designated Officer - LADO) within 24 hours (or one working day).

Examples of such concerns could include allegations that relate to a person who works with adults with care and support needs who has:

- behaved in a way that has harmed or may harm an adult or child
- possibly committed a criminal offence against or related to an adult or child
- behaved towards an adult or child in a way that indicates they may pose a risk of harm to adults with care and support needs

Where an employer has concerns about an employee who may pose a risk to adults with care and support needs the relevant information must be shared with the Safeguarding Adult Manager within the Local Authority within one working day.

If the referral meets the Safeguarding Adults criteria and there is a named adult at risk then the employer should follow the usual Safeguarding Adults referral route and submit a completed adult safeguarding concern form to the secure e-mail address ssact@darlington.gov.uk

Operational

If the concern does not refer to a named adult at risk but to more general concerns about the conduct of an employee or issues within their private life the referral should be made to the First Point of Contact Team at Darlington Borough Council on 01325 406111

All concern reports should be sent to ssact@darlington.gov.uk Procedures for referral that have been agreed with the local Safeguarding Adults Team which can be found at: - Darlington Safeguarding Partnerships -Managing Allegations or concerns against staff and volunteers