

#### HEALTH & SAFETY

Rossendale School & Sixth Form is regularly audited to ensure that the facilities are safe for young people. However, you have a responsibility to ensure that your actions do not endanger the young people in our school.

Please ensure that you follow instructions on the school site and do not touch equipment or go into areas without the permission of staff.

#### SCHOOL TRIPS

All school trips must operate in line with school procedures. Full details can be obtained from Rossendale School Local Procedures.

#### REPORTING

If you have any concerns about a young person you meet at Rossendale School you should immediately report these to a member of staff. If you feel a young person is at risk or is the subject of abuse or radicalisation, you should contact our designated Safeguarding Officer, who is:



Landline: 01706 822779

Email:

simonjones@priorygroup.com

#### REMEMBER...

*Never promise to keep a secret and always pass on information immediately.*

*Thank you*

*Unique services for unique young people...*

## Rossendale School & Sixth Form

# SAFEGUARDING

at

## Rawtenstall Campus

*- a brief guide for visitors*

*We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment*

*Unique services for unique young people...*

## INTRODUCTION

Safeguarding and Child Protection are the most important parts of staff roles at Rossendale School & Sixth Form. We ask everyone who works with our students to follow the guidelines set out in this information leaflet.

Regardless of whether you are a teacher, a member of the support staff, a visitor or a volunteer, we ask that, whilst you are at Rossendale School & Sixth Form, you observe our Policies and Procedures at all times.

## KEEPING STUDENTS SAFE

Rossendale School & Sixth Form operates a Policy of restricting unsupervised access to students to only those who have been correctly vetted.

All adults who work regularly with our students must undertake a check with the Disclosure and Barring Service; this must be completed before they commence working with our students.

Adults who are visiting Rossendale School & Sixth Form on a “one-off” basis will be asked to sign in our Visitors’ book and also to wear a badge that will identify them as a visitor to Rossendale School & Sixth Form. Upon departure, visitors will be asked to return the badge.

We will not allow entry to Rossendale School and Sixth Form if we are unclear of the identity of the person requesting access.

Under our PREVENT DUTY, we will alert the appropriate authorities if we are aware of concerns regarding someone’s behaviour that could put our students at risk – our Prevent Lead is David Duncan (Head teacher).

## SCHOOL COMMITMENT

Rossendale School & Sixth Form recognises that in order for children to develop, they require an environment that promotes self-esteem, confidence and provides support through positive relationships. We will always work in a proactive manner to protect and safeguard their welfare. Rossendale School & Sixth Form will therefore:

- a) Establish and maintain an ethos where students feel safe, secure and are listened to, and encouraged to talk.
- b) Actively ensure that students know that adults in the community can be approached if they are worried or are in difficulty.
- c) Include in the curriculum activities information, which will equip our students with the skills they need to stay safe from abuse or harm.
- d) Ensure that wherever possible every effort will be made to establish and maintain effective working relationships with parents and professional agencies.

It is essential that all children within our care are protected from abuse and harm. The child’s welfare is paramount in all our work and this will be reflected in the way in which we are safeguarding the child’s welfare.

This means that in all our work we are aware of the possibility of abuse occurring and are proactive in ensuring that such things do not occur within our establishment.

Our responsibility is to keep children safe at all times.

## SAFEGUARDING

### *Things you should report:*

- Does the child seem regularly to be unfed or unkempt?
- Does the child seem to regularly be bruised or have injuries?
- Does the child talk about violence at home?
- Does the child act in age-inappropriate sexual ways?
- Does the parent talk about violence in the home?

*This list is not exhaustive  
Please report anything that gives you cause for concern*

### *What if a child wants to tell me something?*

If a child begins to tell you something that is happening to them, you should:

- Tell them that you want to make sure they are safe.
- Tell them that you will have to pass on what they tell you in order to help keep them safe.
- Listen carefully and try not to ask questions.
- Reassure the child that they are doing the right thing.

## FIRST AID

If you encounter a child with any medical concerns or who seems ill, they should be referred to Reception, where a qualified First Aider will be called to assess them. In the case of an accident, please contact Reception and a First Aider will be sent.