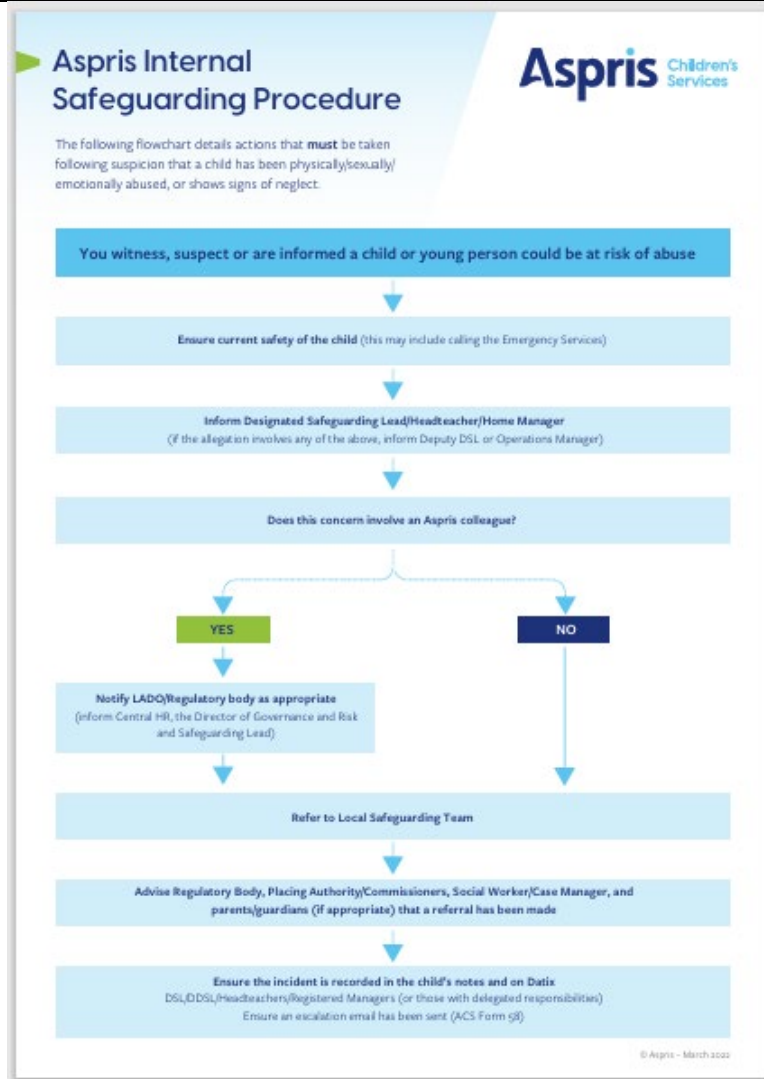


**LOCAL ARRANGEMENTS FOR SAFEGUARDING ADULTS AT RISK**  
**Safeguarding Adults is everybody's business**

<b>SERVICE DETAILS</b>	
Name of the service:	Progress school
Name of Service/ Service Manager:	Cara Vaughan
Safeguarding/Protection Lead: <i>(Deputies to be listed in last section)</i>	Name: Cara Vaughan Phone: 01772 334832 Email: caravaughan@aspriscs.co.uk
Regional Safeguarding Lead:	Name: Wendy Sparling Email: wendysparling@aspris.co.uk
Aspris Executive Safeguarding Lead: (Also CSE lead for the Group)	Jane Stone Director of Risk and Governance JaneStone@aspris.com
PREVENT lead for the Group:	Katie Dorrian, Safeguarding Lead 07518295368 KatieDorrian@aspris.com
Local Authority PREVENT Lead:	Colin.dassow@lancashire.pnn.police.uk 01772 209733
<b>LOCAL AUTHORITY DETAILS</b>	
Name of host local authority:	Lancashire
Local Adult Safeguarding Board	Lancashire
Our contact at our Local Authority:	Name: Tim Booth Phone: 01772530283 Email: tim.booth@lancashire.gov.uk
Out of Hours contact at our Local Authority:	Name: Out Of Duty Officer Phone: 0300 1236722 Email:
Contact for training at our Local Authority	Name: Phone: 01772 530283 Email: lsb.cyp@lancs.gov.uk
<b>INFORMATION THAT MUST BE AVAILABLE TO COLLEAGUES</b>	
Where is the policy <b>AOP08 Safeguarding Adults and AOP08A Safeguarding Adults - Wales</b> located:	Aspris Hub/ Policies and Forms/ Operational/ Operational Policies/ AOP08 or AOP08A
Where is the <b>Local Area Safeguarding Information</b> (Procedures, Handbook etc.) located:	Headteacher's office Staffroom
<b>ACTION TO TAKE IF AN ALLEGATION OF ABUSE IS MADE TO YOU:</b>	
<p>You should ensure the immediate safety of all individuals.</p> <p>You should notify:  <a href="#">Cara Vaughan</a>  <a href="#">Phil Martins</a></p> <p>You should complete an electronic Incident Report (Electronic Reporting System)  <a href="#">Initial Safeguarding Concern Form ( staffroom)</a>  <a href="#">Engage</a></p> <p>You should follow the Procedures for referral that have been agreed with the Local Safeguarding Adults Team which can be found here:)</p>	

**Children's Services  
Operational**



Follow the criteria and paperwork for referral as approved by your Local Safeguarding Adults Team. This can be accessed. *AOP 17*

If you are unable to contact the (D)SL for your service, you should contact your Regional Lead, or: The Executive Lead  
Wendy Sparling 01257 220011